

**GRAYSON COLLEGE FOUNDATION
INNOVATIVE LEARNING GRANT APPLICATION COVER SHEET**

Standard Form for Submitting Grant Applications
(Please print, complete and submit)

PART 1:

Name of Applicant: _____

Department/Program _____

Office Phone : _____ Email: _____

Project Title: _____

Briefly summarize your proposed project: _____

Dean's Signature _____

Date _____

This is the official grant application to be used for all GC Foundation grant requests.
Created: March 2014

Return the complete grant application to the Grayson College Foundation by April 15.

Part II:

Project areas could include but are not limited to: Classroom or laboratory resources, college enrichment programs, support programs, equipment, professional development.

Title of Project _____

1. **Who will benefit from the project?** If students, estimated the number who will benefit and describe their characteristics.

2. **Purpose:** (Why is this project important? Why is it needed?)

3. **Goals and Objectives:** (State your main goals and objectives in clear, measurable terms.)

_____ This project fits into my department's goals.

_____ This project fits into the College's strategic goal(s). Please list.

4. **Overview of Planned Activities:** (Describe activities and procedures to be used in the project. This section is like a blueprint and should be very clear to both educators and non-educators. The activities should reflect how student success will be improved. If you have a vendor website that will give the selection committee more information and would help "sell" your project, please include that here.

5. **Timeline for Completion of Project:**

6. If you have **collaborative partners** in the project, please name and describe their role(s):

7. **Evaluation/Anticipated Outcomes:** How will you evaluate the success of your project?

Part III:

The amount of this grant request is: \$ _____ OR
_____ This project requires more than the estimated annual earnings of \$1250. I would like to be considered for multi-year funding by accruing two (2) years' of endowment proceeds.

Fill out the following budget analysis to explain how the funds will be used. This will facilitate in the purchasing process.

\$ _____ for _____

\$ _____ for _____

\$ _____ for _____

\$ _____ for _____

\$ _____ for _____

\$ _____ for _____

\$ _____ for _____

\$ _____ for _____

If collaborating with others for additional funding:
\$ _____ from _____ Department/Division of the College.
\$ _____ from _____ Other source.

Please Note: A citizen (or family or group) has chosen to support Grayson College. To help them envision how their funding is assisting student success, the GC Foundation will share the results of your project with the donor(s). Each grant recipient is to complete an Accountability Report and submit it to the Foundation within one year after payment. Your report must describe the use of funds, progress made toward achieving the grant's purpose, and an account for the total grant funds. If an Accountability Report is not received by the one year deadline, you will receive one notice from the Foundation. Failure to provide a report will disqualify your eligibility for future grants.

All employees of Grayson College who have contact with students in a learning environment are eligible to apply for and receive a grant.